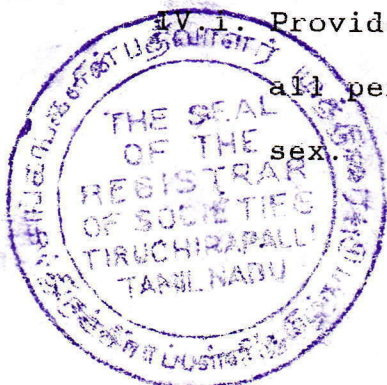


AMENDMENT OF THE MEMORANDUM OF ASSOCIATION

1. The Name of the Society shall be : "THE SOCIETY OF THE SNEHA SEVALAYA" (ICM Sisters), Trichy.
2. The Registered office of the Society is situated in the State of Tamilnadu at ICM District House, 5, Anaikatti Maidan, Trichy - 620 001.
3. The object for which "THE SOCIETY OF THE SNEHA SEVALAYA" Trichy is established, are :
 - I. i. The promotion of education.
 - ii. The care of the sick, orphans, handicapped children and disabled persons.
 - iii. To develop the poor and to do social services to the needy, and
 - iv. Other charitable purposes.
 - II. The means employed for the attainment of these objects are:
 - i. Schools and Colleges.
 - ii. Boarding Houses, Hostels and Orphanages.
 - iii. Hospitals and Dispensaries, and
 - iv. Other such useful, educational and charitable measures as from time to time seem good and necessary in the estimation of the Governing Body.
 - III. The areas of operation of the Society shall be in the State of Tamilnadu and may also extend to anywhere in the union of India.

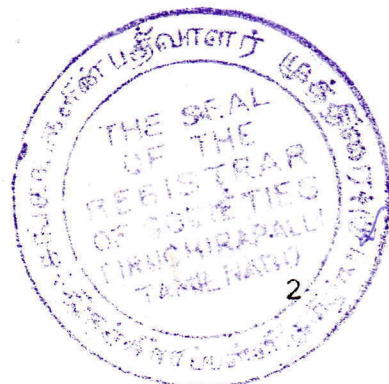
IV. 1. Provided that all the above objects shall be open to all persons irrespective of age, caste, religion and

sex.



L. A. Madhavan Navega

- ii. The objects as mentioned above shall be carried out within India and no activities of the society will be carried out outside India.
- iii. The society formed herein shall be IRREVOCABLE.
- iv. However it is hereby provided that the activities shall only be charitable in nature and that no part of the activity of the society shall be carried out with any intention of earning profits.
- v. Activities of the society shall not be carried out, outside India.
- vi. No business activities shall be carried out for earning profit.
- vii. Office bearers/members shall not be paid any remuneration, share in profits or otherwise, except any payments by way of reimbursement of actual expenses incurred in the course of carrying on the activities of the society.
- viii. No amendments will be carried out either in the memorandum or in the by-laws of the society without prior approval of the commissioner of Income Tax.



A. Magdalena Jherese

4.a. List of Names, Address and Occupation of the Governing Body at the time of Registration :

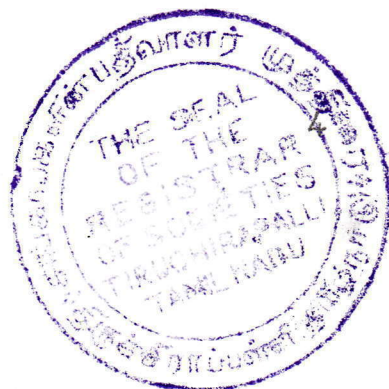
Name	Occupation	Address
1. Sr. Lily Pushpam President	Provincial Superior	ICM District House 5, Anaikatti Maidan Trichy - 1.
2. Sr. Lizie Chandy Secretary	Provincial Councillor	ICM District House 5, Anaikatti Maidan Trichy - 1.
3. Sr. Celine Pereira Treasurer	Provincial Procurator	ICM District House 5, Anaikatti Maidan Trichy - 1.
4. Sr. Josee Cleymans E.C. Member	Provincial	ICM District House 5, Anaikatti Maidan Trichy - 1.
5. Sr. P. Sicily E.C. Member	Superior	Opposite Chaugandy Stupe, Sarnath P.O. Pin - 221 007 Varanasi, U.P.
6. Sr. Rita Pereira E.C. Member	Superior Nurse	Mariam Manzil Khan Mirza Makalla Mahendru P.O. Patna - 800 006.
7. Sr. M. Josephine Therese E.C. Member	Superior	ICM Sisters Catholic Church Kherwara Chero P.O.- 803 210 Bihar.



→ A. Magdalene Therese

4. b. List of Names, Address and Occupation of the Signatories in the ammended Memorandum and By-laws of the Society :

Name	Occupation	Address
i. Sr.A.Magdalene Therese President	Provincial Superior	ICM District House 5, Anaikatti Maidan Trichy - 620 001.
ii. Sr. Rosamma John Secretary	Provincial Councillor	ICM District House 5, Anaikatti Maidan Trichy - 620 001.
iii. Sr. S. Christy Treasurer	Provincial Procurator	ICM District House 5, Anaikatti Maidan Trichy - 620 001.
iv. Sr. Amala Raphael E.C. Member	Provincial Councillor	ICM District House 5, Anaikatti Maidan Trichy - 620 001.
v. Sr. Treasa Pushpam E.C. Member	Provincial Councillor	ICM District House 5, Anaikatti Maidan Trichy - 620 001.
vi. Sr. Rita Pereira E.C. Member	Superior	Mariam Manzil Khan Mirza Mahalla Mahendur PO.800 006 Patna, Bihar.
vii. Sr. R. Rosammal E.C. Member	Superior	Dhansoi Baksar Dist. Bihar.



Sr. A. Magdalene Therese

We, the undersigned are desirous of forming ourselves into a society of the above mentioned name in pursuance of this Memorandum of Association. (amended)

S.No.	Name & Address	Occupation	Signature
1.	Sr.A.Magdalene Therese President ICM District House 5, Anaikatti Maidan Trichy -620 001.	Provincial Superior	<i>L A Magdalene Therese</i>
2.	Sr. Rosamma John Secretary ICM District House 5, Anaikatti Maidan Trichy - 620 001.	Provincial Councillor	<i>Sr Rosamma John</i>
3.	Sr. S. Christy Treasurer ICM District House 5, Anaikatti Maidan Trichy - 620 001.	Provincial Procurator	<i>S Christy</i>
4.	Sr. Amala Raphael ICM District House 5, Anaikatti Maidan Trichy - 620 001.	Provincial Councillor	<i>Sr. Amala Raphael</i>
5.	Sr. Treasa Pushpam ICM District House 5, Anaikatti Maidan Trichy - 620 001.	Provincial Councillor	<i>P. Treasa Pushpam</i>
6.	Sr. Rita Pereira Mariam Manzil Khan Mirza Mahalla Mahendur P.O. 800 006 Patna, Bihar.	Superior	<i>Rita</i>
7.	Sr. R. Rosammal Dhansoi Baksar Dist., Bihar.	Superior	<i>Rosammal</i>

Witnesses : Sd. 1. Sr. Mercy Angela
Superior
ICM District House
5, Anaikatti Maidan
Trichy - 620 001

Sr. Mercy Angela

2. Mrs. J. Latha George
Clerk
ICM District House
5, Anaikatti Maidan
Trichy - 620 001

Latha George

Station : Trichy
Date : 13.03.'88.

L A Magdalene Therese



Let the undersigned and members of forming society
into a society of the above mentioned name in pursuance of
this Memorandum of Association (amended)

2. Name & Address
3. Nature & Objects

1. Mr. A. Nagalingam, The
President
10M District House
5, Anakkattai Main Rd
Trichy - 620 001

2. Mr. R. Sankaranarayanan, The
Secretary
10M District House
5, Anakkattai Main Rd
Trichy - 620 001

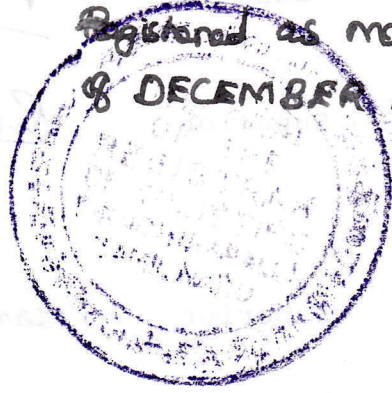
3. Mr. S. Sankaranarayanan, The
Treasurer
10M District House
5, Anakkattai Main Rd
Trichy - 620 001

AMENDMENT [DUPLICATE]

Amendment of the Memorandum of the Society
S.L.No: 67/88

"THE SOCIETY OF THE SNEHA SEVALAYAA"

Registered as no: 4/98 on 31st day
of DECEMBER 1998



31/12/98
DISTRICT REGISTRAR,
IN THE CADRE OF ASST. I.C.,
OF REGN (ADMN),
THIRUCHIRAPPALLI.



AMENDMENT OF THE
RULES AND REGULATIONS OF THE SOCIETY OF THE
SNEHA SEVALAYA (ICM SISTERS), TRICHY.

The Headquarters of the Society shall be at
5, Anaikatti Maidan, Trichy - 1

BY-LAWS

1. Name of the Organisation :

The Name of the Organisation shall be the Society of the Sneha Sevalaya (I.C.M. Sisters), Trichy.

2. Address :

The address of the Registered office of the organisation is: 5, Anaikatti Maidan, Trichy - 1.

3. Date of Formation :

The date of formation of the organisation is 13.03.88.

4. Registration of the District in whose jurisdiction the office is situated :

The office of the organisation is situated within the jurisdiction of the Registrar of Societies Tiruchirapalli

5. Business Hours :

The business hours of the organisation will be :

Forenoon : 9.00 a.m. to 1.00 p.m.
Afternoon : 2.00 p.m. to 5.00 p.m.

The organisation will observe the following holidays :

- All Saturdays and Sundays
- The other holidays will be notified in the beginning of every year.

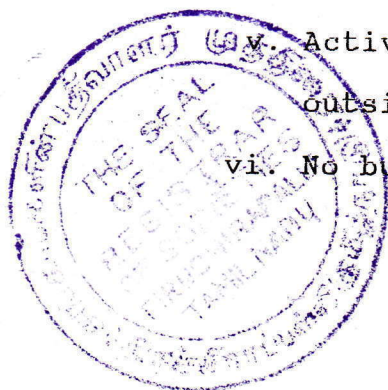
6. Objects :

- i. The promotion of education.
- ii. The care of the sick, orphans, handicapped children and disabled persons.



A. Madhavan Thiruvallur

- iii. To develop the poor and to do social services to the needy, and
- v. Other charitable purposes.
- II. The means employed for the attainment of these objects are :
- i. Schools and Colleges.
- ii. Boarding Houses, Hostels and Orphanages.
- iii. Hospitals and Dispensaries, and
- iv. Other such useful, educational and charitable measures as from time to time seem good and necessary in the estimation of the Governing Body.
- III. The areas of operation of the Society shall be in the State of Tamilnadu and may also extend to anywhere in the union of India.
- IV.i. Provided that all the above objects shall be open to all persons irrespective of age, caste, religion and sex.
- ii. The objects as mentioned above shall be carried out within India and no activities of the society will be carried out outside India.
- iii. The society formed herein shall be IRREVOCABLE.
- iv. However it is hereby provided that the activities shall only be charitable in nature and that no part of the activity of the society shall be carried out with any intention of earning profits.
- v. Activities of the society shall not be carried out, outside India.
- vi. No business activities shall be carried out for earn-



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ing profit.

- vii. Office bearers/members shall not be paid any remuneration, share in profits or otherwise, except any payments by way of reimbursement of actual expenses incurred in the course of carrying on the activities of the society.
- viii. No amendments will be carried out either in the memorandum or in the by-laws of the society without prior approval of the Commissioner of Income Tax.

7. Activities of the organisation in furtherance of its object:

Activities of the organisation in furtherance of its objects will be determined from time to time by the Governing Body of the organisation.

8. Name of the person authorised to sue or to be sued :

The person authorised to sue or to be sued on behalf of the organisation is the President of the organisation.

9. Name of the person who is empowered to give directions :

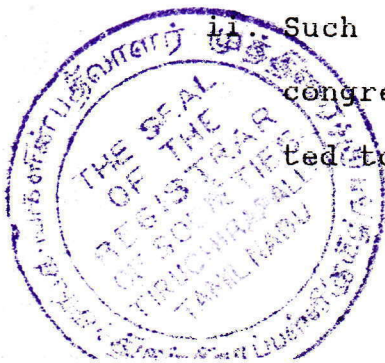
The person who is empowered to give directions in regard to the business of the organisation is the Secretary of the organisation, subject to the control of the President.

10. Membership :

a. Qualification of membership :

i. The persons who are signatories to the Memorandum;

ii. Such other persons as are members of the religious congregation resident and working in India and admitted to the membership of the society;



A. Madhavan Cherege

- iii. The members of the society shall be only members and not owners.
- iv. The admission of membership shall be at the absolute discretion of the Governing Body.

b. Subscriptions :

No fee or subscription is levied from the members for admission.

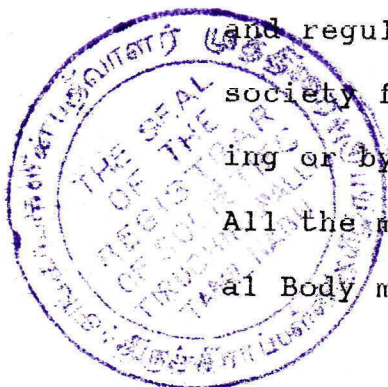
c. Membership of the society shall terminate :

- i. Automatically on the death of a member; on a member leaving India permanently and or a member excluded from or ceasing to be a member of the Religious Congregation.
- ii. Voluntarily, on her resignation of the membership;
- iii. Involuntarily, on her termination of her membership; by the Governing Body by resolution duly passed by a majority of votes should such a course in the absolute discretion of the Governing Body be deemed necessary. However, an appeal is allowed in the General Body. The decision of the General Body is final.

d. Rights, obligations and privileges of members :

Every member of the society shall be bound by the Memorandum of Association of the society and all the rules and regulations herein stated together with all the Rules and regulations, by-laws framed or decisions made by the society from time to time in the general or special meeting or by the Governing Body.

All the members are eligible to participate in the General Body meeting. They are eligible to vote on election.



11. Management :

- a. The management of the society shall be in the hands of the Governing Body, which shall consist of the President, Secretary, Treasurer and four Executive Committee members.
- b. The President shall be the District Superior for the time being of the I.C.M. Society. All the member of the Governing Body shall be elected in the Annual General Meeting of the Society. Any interim Vacancy occurring in the Governing Body shall be filled by the Governing Body by a majority of votes and the persons so appointed shall hold office only until the next Annual General Meeting of the Society, but the Governing Body shall have power to act notwithstanding any vacancy in its number, and all acts shall nevertheless be valid. The term of office of the Governing Body Members is two years. The members of the Governing Body may be re-elected.
- c. The present set of the members of the Governing Body shall be :

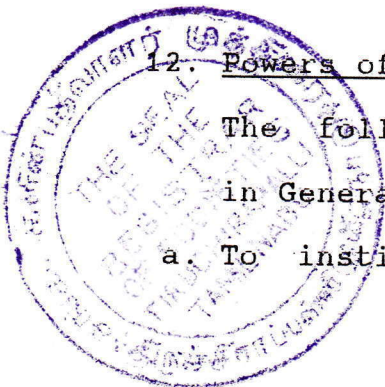
President : Sr. A. Magdalene Therese
Secretary : Sr. Rosamma John
Treasurer : Sr. S. Christy
Members : 1. Sr. Amala Raphael
 2. Sr. Treasa Pushpam
 3. Sr. Rita Pereira
 4. Sr. R. Rosammal

12. Powers of the General Body :

The following powers shall be exercised by the Society in General Body Meeting.

- a. To institute, manage and administer public utility

L A Magdalene Therese

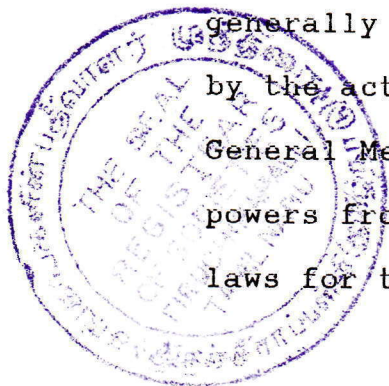


services like medical aid, health care, education, uplift of the poor, rehabilitation of the handicapped: the blind and deaf with particular reference to the aged, destitutes, orphans, children and women.

- b. To animate and nurture dedication in services to the poor in the hearts and minds of the members.
- c. To promote the spirit of service ability in the minds of teachers, nurses, students and sisters.
- d. To raise funds for setting up a home for the aged handicapped and to affirm the dignity of the handicapped in today's society.
- e. To organise sessions like counselling, marriage encounter for the Homeless orphans so as to bring light and hope in their lives.
- f. To enlighten the public to grow in generous contribution by taking up their social responsibility towards the poor and needy.
- g. To handle resources of the services with a sense of responsibility and accountability.

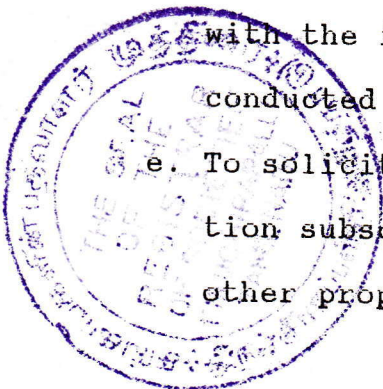
13. Powers of the Governing Body :

The governing body shall have the entire control and management of all the matters related to the society and shall have all such powers of the society enabling them generally to carry out the objects of the society as are by the act required to be exercised by the society in General Meeting. The Governing Body shall also have the powers from time to time to make, vary and repeal by-laws for the transation and regulation of the affairs



both of the society and of itself, but no by-laws shall be made, varied or replaced by the Governing Body so as to conflict with or to revoke any subsisting by-law made by the society without the approval of the General Body. Without prejudice to the generally of the foregoing powers the Governing Body shall for the promotion and realization of the objects and purposes of the society have the following powers namely.

- a. To raise funds towards the realization of the objectives and to pool together the funds raised by the General Body.
- b. To acquire immovable property of any tenure in any part of India as the needs of the society may require with or without buildings and structures there on by way of purchases absolutely.
- c. To construct such building or buildings, and structures as may be necessary and from time to time improve, alter, or extend the same or any parts thereof and to equip the same with all such equipments, machines, instruments and facilities as the Governing Body may deem fit.
- d. To apply for, receive and utilize any Government, Municipal or other grants or allowances in connection with the institution, work activity or property held or conducted by the society.
- e. To solicit, receive, administer and use any gift, donation subscription or foundation in kind or money or any other property for any of the objects of the society.



L.A. Madalene Therese

- f. To invest and deal with the funds and money of the society from time to time at their discretion.
- g. To deposit money in any bank or banks either in savings or current accounts, fixed deposits or accounts of any other description and to withdraw such money from time to time on such terms and in such manner as the Governing Body may deem fit.

However the investment of the funds of the society shall be only in accordance with the provisions of Section 13 (1) read with Section 11 (5) of the Income Tax Act 1961, as amended from time to time.

- h. To subscribe aid : Medical, Educational, Social and services to the handicapped, orphans and children, or objects of a public character.
- i. To enter into and carry out joint works with any other association, society or Institution having objects within or similar to the objects of the society.

14. Powers of the President, Secretary and Treasurer :

a. The President is empowered

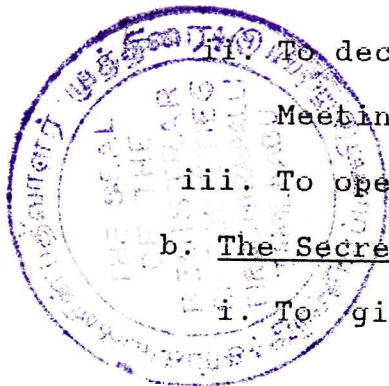
- i. To take decisions on certain issues in case of emergency, together with the secretary without calling for the Governing Body, later on the decision so taken will have to be retified by the Governing Body.

ii. To decide on the place and date of the Governing Body Meetings and the Annual General Body Meetings.

iii. To operate bank accounts and deposits independantly.

b. The Secrétary is empowered

- i. To give directions to the business of the organisa-



tion subject to the control of the President,

- ii. To take decisions on certain issues in case of emergency, together with the President without calling for the Governing Body. Later on the decision so taken will have to be ratified by the Governing Body.
- iii. To verify the accounts monthly.

c. The Treasurer is empowered

- i. To handle transactions of the day to day business of the Society, within the amounts earmarked for particular purposes.
- ii. To operate bank accounts and deposits independantly.

15. Meeting and Quorum of the Governing Body :

Meeting of the Governing Body shall be held at such time and place as the President may decide.

The quorum for the meeting of the Governing Body shall be 1/3 members if a meeting is odjourned for want of a quorum, Quorum shall be necessary for the adjourned meeting also.

16. Emergency Expenditure :

In case of emergency the President together with the Secretary can decide on expenditure upto Rs.10,000/- They should however inform the governing Body for approval.

The Treasurer may keep with her a sum of Rs.75,000/- for emergency expenditure of the Registered Office. Balance will be deposited in a Nationalised Bank.

A sum of Rs.2,00,000/- can be the cash balances of the branches collectively.

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17. Accounts :

a. Books to be maintained :

The following books of accounts will be maintained by the Treasurer of the organisation.

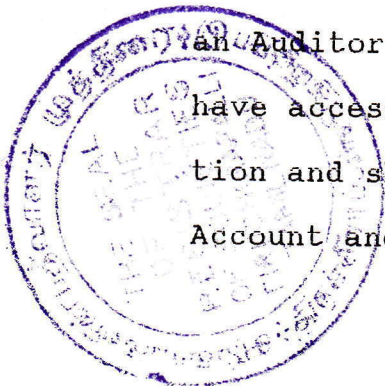
- i. Cash book showing daily receipts and expenditure and the balance at the end of the each day.
- ii. Receipt book containing forms in duplicate. One of the each set to be issued with details for money received by the organisation and the other to serve as counterfoil.
- iii. Voucher file containing all vouchers for contingent and other expenditure incurred by the organisation numbered serially and filed choronologically.
- iv. Ledger showing consolidated and separate account of all receipts and expenditure, numberwise as well as itemwise.
- v. Monthly register of receipts and expenditure.

b. Bank Operation:

All accounts shall be in the name of the society with joint responsibility of the President and Treasurer. The accounts will be operated by the President and Treasurer independantly.

c. Audit of Accounts:

A registered Chartered Accountant shall be appointed as an Auditor of the accounts of the organisation. He shall have access to all books and accounts of the organisation and shall examine the Receipt and Expenditure Account and the Balance Sheet and verify them with the



D. A. Megdalene Theres

Accounts and Vouchers relating thereto and shall either sign them as found by them as correct duly vouched in accordance with the law or especially report to the organisation in what aspects he finds them to be incorrect, unvouched or not in accordance with the law.

18. The Financial Year :

The Financial Year of the Society shall be from 1st April to 31st March.

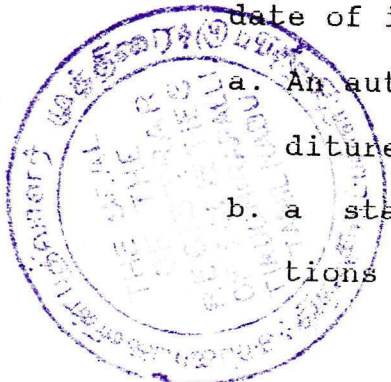
19. The Annual General Meeting :

The Annual General meeting of the society shall be held within six months of the close of the financial year at such time and place as the President may determine for the following purposes.

- a. To receive the report of the Governing Body, the accounts of the society and its Auditor's Report for the year ending 31st March. Such accounts shall comprise receipts and disbursements for the said year.
- b. To appoint an Auditor and to fix his remuneration.
- c. To Transact any other business brought forward by the Members of the Governing Body or the Secretary with the prior permission of the Chairman of the Meeting.
- d. The following documents are to be filed
 - i. with the Registrar societies within 6 months from the date of its approval in the General Body.

a. An authenticated copy of such receipts and expenditure account, balance sheet and report;

b. a statement of the names, addresses and occupations of the persons to who, at the expiry of the



financial year, were members of the registered society; and

- c. a declaration to the effect that the society has been carrying on business or has been in operation during the financial year, with a minutes copy of the General Body Meeting.
- ii. Any change in the membership of the society or of the committee shall be filed in form VII within 3 months from the date of change.
- iii. A copy of the special resolutions shall be filed within 3 months from the date of passing of such resolution.

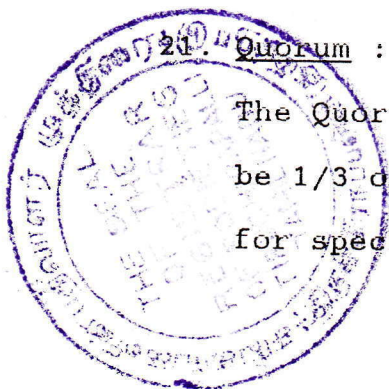
20. Extraordinary General Meeting :

The Governing Body may call an Extraordinary General Meeting of the Society wherever in their opinion they may deem it necessary to do so. Same perusual incase of General Body Meeting will be followed.

If 2/3 members of the Society give a written requisition to call an extraordinary General Meeting, then the President shall convene the extraordinary general meeting within 30 days after receipt of such requisition. If he fails to convene the meeting then the applicant members can themselves select office bears among themselves and convene the General Body as per by-laws Provisions.

21. Quorum :

The Quorum at all General Meetings of the Society shall be 1/3 of the members on roll. 3/4 Quorum is necessary for special resolutions.



A. Madhavan Chari

22. Voting :

At all meetings of the Society or the Governing Body or any Committee, every member present shall have ONE VOTE. The chairman shall have second or casting vote, in case of an equality of votes. Voting by proxy shall not be allowed.

23. Notice of Meetings :

The Secretary shall give 21 days notice of meeting of the General Body. Specifying the date, time and the matter to be discussed at the meeting. Minimum 7 days notice shall be for the Governing Body Meeting.

24. Supply of copies :

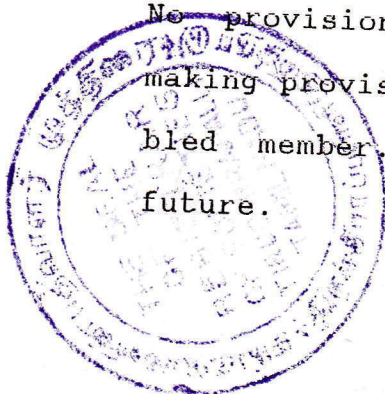
Copies of by-laws, the receipt and expenditure account and the balance sheet, will be given to its members at free of cost.

25. Mode of custody, application and investment :

To deposit money in any bank or banks either in savings or current accounts, fixed deposits or accounts of any other description and to withdraw such money from time to time on such terms and in such manner as the Governing Body may deem it.

26. Funds earmarked specifically for the purpose of making provision for a dependent of a deceased or disabled member:

No provision is made at present for the purpose of making provision for a dependent of a deceased or disabled member. But if necessary it will be provided in future.



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27. The Properties :

Properties of the society shall vest in the members of the Governing Body as Trustees for the purpose for which they have been purchased or otherwise acquired and all documents relating to the properties of the society shall be executed for and on behalf of the society by any two of the following officers.

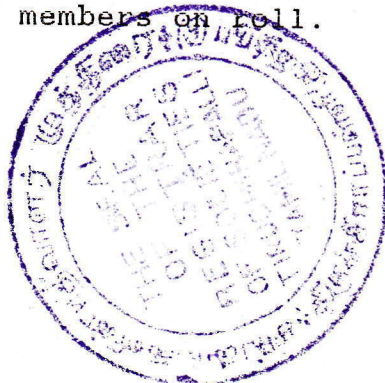
The President, the Secretary, the Treasurer. However it is expressly provided that the Income and Funds of the Society/Institution shall be solely utilised towards fulfilment of the objects of the society and no portion of it will be utilised for payment to the Trustees/Members and dividend etc.

28. For the following, special resolutions is to be passed:

1. change of memorandum & by-laws
2. change of addresses of the societies
3. change of name of the societies
4. Dissolution, amalgamation, or division of the society

29. Dissolution :

In case of dissolution of the society in accordance with the provisions of Tamilnadu Societies Registration Act, 1975 after meeting all the debts, the property and all assets of the society should be given to some other charitable association with similar objects as decided in the General Body specially convened with 3/4 majority of members on roll.

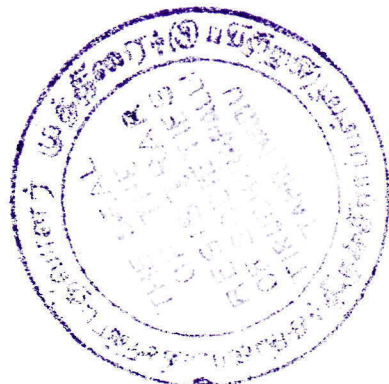


30. Amendments :

The Memorandum of Association of the Society and these Rules and Regulations and any rules and regulations hereafter made by the society may from time to time be varied, added to or revoked by a majority of not less than Three-Fourths of the Members of the Society on roll at a General Meeting called for the purpose of such variations, addition or revocation, provided that such amendments to the Memorandum & by-laws shall be within the provisions of the Income Tax Act, 1961 and shall be with the prior approval of the Income Tax Authorities. In the case of any alteration or addition to the purpose of the society or its amalgamation with another society, the provisions of Section 12 of the Act shall apply.

31. Others:

Save and except as provided herein, in all other respects and matters not provided herein, the provisions of the Societies Registration Act 1975 and rules 1978 shall be applicable.



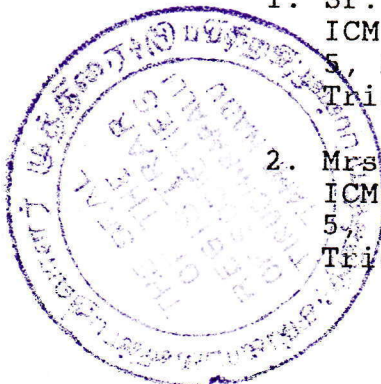
A. Madalane Jherase

We, the undersigned, hereby certify that the copy is a true and correct copy of the Rules and Regulations of the Society. (ammended)

S.No.	Name & Address	Occupation	Signature
1.	Sr.A.Magdalene Therese President ICM District House 5, Anaikatti Maidan Trichy - 620 001	Provincial Superior	<i>LA Magdalene Therese</i>
2.	Sr. Rosamma John Secretary ICM Distirct House 5, Anaikatti Maidan Trichy - 620 001	Provincial Councillor	<i>Sr Rosamma John</i>
3.	Sr. S.Christy Treasurer ICM District House 5, Anaikatti Maidan Trichy - 620 001	Provincial Procurator	<i>SChristy</i>
4.	Sr. Amala Raphael ICM District House 5, Anaikatti Maidan Trichy - 620 001	Provincial Councillor	<i>Sr. Amala Raphael</i>
5.	Sr. Treasa Pushpam ICM District House 5, Anaikatti Maidan Trichy - 620 001.	Provincial Councillor	<i>P. Therese Pulypoor</i>
6.	Sr. Rita Pereira Mariam Manzil Khan Mirza Mahalla Mahendur P.O. 800 006 Patna, Bihar.	Superior	<i>Rita</i>
7.	Sr. R. Rosammal Dhansoi Baksar Dist. Bihar.	Superior	<i>Rosammal</i>

Witnesses :

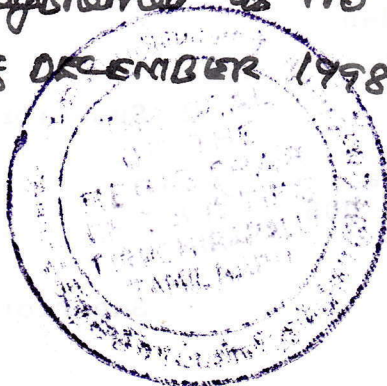
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|--|----------|--|
| 1. Sr. Mercy Angela
ICM District House
5, Anaikatti Maidan
Trichy - 620 001 | Superior | <i>Sr. Mercy Angela</i> |
| 2. Mrs. J. Latha George
ICM District House
5, Anaikatti Maidan
Trichy - 620 001 | Clerk | <i>Latha George</i>
<i>LA Magdalene Therese</i> |



AMENDMENT [DUPLICATE]
~~XXXXXXXXXXXXXXXXXXXX~~

Amendment of the bye-laws of the society,
G.L.NO: 67/88

"THE SOCIETY OF THE SNEHA SEVALAYAD"
Registered as no: 5/98 on 31st day
of DECEMBER 1998



27/12/98
DISTRICT REGISTRAR,
IN THE CADRE OF ASST. I.G.,
OF REGN (ADMN),
THIRUCHIRAPPALLI.

